



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: _____

Date & Time Received: _____

Date & Time of Response: _____

Entity Requesting FRF: _____

Title of Project: _____

Administrative Oversight: _____

Amount of Funding Requested: _____

Eligibility Determination:

- ☐ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- ☐ (1) Public Health and Economic Impact
☐ (2) Premium Pay
☐ (3) Government Services/Lost Revenue
☐ (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: _____

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: _____

Signature of DOJ Reviewer: _____

Disclaimers:
If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR GOVERNANCE-CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Governance-Certified Chapter requesting FRF: Nahata Dziil Commission Governance Date prepared: 12-12-2022

Chapter's mailing address: PO Bx 400 Sanders, Az 86512 phone & email: 9286882150/nahatadzill@navajochapters.org
website (if any): nahatadzill@navajochapters.org

This Form prepared by: Patricia Bitsue phone/email: 5057280335
NDCG Commission Manager pbitsue@nnchapters.org
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Nahata Dziil Commission Governance-Septic Tank Replacement

Chapter President: Darryl Ahasteen phone & email: 928-266-3278/dtahasteen@yahoo.com
Chapter Vice-President: Lyndale Curley phone & email: 928-331-8799/lcurley@naatannii.org
Chapter Secretary: LaVonne Tsosie phone & email: 928-245-0638/ltsosie03@yahoo.com
Chapter Treasurer: Loretta Bahe phone & email: 928-399-0479/baheloretta@gmail.com
Chapter Manager or CSC: Patricia Bitsue phone & email: 505-728-0335/pbitsue@nnchapters.org
DCD/Chapter ASO: Patricia Begay phone & email: 505-862-1265/pdbegay@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Nahata Dziil Commission Governance Septic Tank Replacement ☐ document attached

Amount of FRF requested: 447,600.00 FRF funding period: May 1, 2023 to Sept. 30, 2026
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

These homes have been built 30-40 years ago and in dire need of sewage/septic tank replacement. Approximately 100 homes need to have their septic tank replaced and reconstructed upon assessment. The spread of COVID-19 is currently on the rise again and to prevent this, the families need sub-standard plumbing to wash their hands, disinfect and to minimize close contact. The outdated sewer/septic tank will improve the health and hygiene of the individual.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

This would eliminate contact with raw sewage and overgrowth of weeds around the septic tanks. Eliminate backup sewer problems. The raw sewage as a result of poor infrastructure, creates both short and long term health conditions. These projects would improve the livelihood of the individuals who lack critical infrastructure.

☐ document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

APPENDIX A

The funds should be all expended in the time frame allocated, at this point we will be researching for liable contractors that specialize in septic tank replacement/bathroom renovation and are registered with NN Business Regulatory.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

NDCG Administrative staff will be responsible to identify families or homeowners that need this service. Public notices will be posted for community awareness and will develop criteria for these services.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

There will be no need to maintain the septic tanks. It will be up to the individual homeowners to take on the responsibility to ensure proper maintenance and care of septic tank.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

Negative Economic impacts: 2.8 Contributions to UI Trust Funds. Many of the families rely on food assistance, due to lack of employment. Increase for need of utility assistance are requested or extension for payment.

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

RESOLUTION #: NDCG-2023-0027

☐ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's
Preparer: 
signature of Preparer/CONTACT PERSON

Approved by: 
signature of Chapter President (or Vice-President)

Approved by: 
signature of Chapter Manager or CSC

Approved by: 
signature of DCD Chapter ASO

Approved to submit
for Review: 
signature of DCD Director

FY 2023



**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Page 1 of 3
BUDGET FORM 1

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>Nahata Dził Commission Governance Septic Tank Replacement</u>		Division/Branch: <u>Division of Community Development/Executive Branch</u>	
Prepared By: <u>Patricia Bitsue</u>		Phone No.: <u>928-688-5099</u>		Email Address: <u>pbitsue@nnchapters.org</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
ARPA FUNDS	5-1-2019-30-26	447,600.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	6	0	447,600	447,600.
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		0	447,600.00	447,600.
				PART IV. POSITIONS AND VEHICLES				
				Total # of Positions Budgeted:		(D) 0	(E) 0	
				Total # of Vehicles Budgeted:		0	0	
TOTAL:		\$447,600.00	100%					

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: <u>James Adakai, Deputy Director</u> <u>Patricia Bitsue</u> Program Manager Printed Name  <u>4-17-23</u> Program Manager Signature and Date	APPROVED BY: <u>Calvin Castillo, Executive Director</u> <u>Calvin Castillo</u> Division Director / Branch Chief's Printed Name  <u>4/18/2023</u> Division Director / Branch Chief's Signature and Date
--	---

FY 2023

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIAPage 2 of 3
BUDGET FORM 2

PART I. PROGRAM INFORMATION:

Business Unit No.: NEW

Program Name/Title: Nahata Dził Commission Governance

Septic Tank Replacement

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

RESOLUTION # NDCG-2023-03-027

PART III. PROGRAM PERFORMANCE CRITERIA:

1. Goal Statement:

To replace septic tank replacement for eligible community members, to have a safe environment and easy access to their bathroom

Program Performance Measure/Objective:

10 homes per quarter from each community

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

10

5

10

2. Goal Statement:

Program Performance Measure/Objective:

3. Goal Statement:

Program Performance Measure/Objective:

4. Goal Statement:

Program Performance Measure/Objective:

5. Goal Statement:

Program Performance Measure/Objective:

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

James Adakai, Deputy Director

Program Manager Printed Name

Program Manager Signature and Date

Calvin Castillo

Division Director/Branch Chief's Printed Name

Division Director/Branch Chief's Signature and Date

4/18/2023

FY 2023

THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

Page 3 of 3
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Nahata Dzili Commission Governance</u>		<u>Septic Tank Replacement</u>	Business Unit No.: <u>NEW</u>
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6500	CONTRACTUAL SERVICES 6510 Professional Services - Septic Tank	\$447,600.00	\$447,600.00
TOTAL		447,600	447,600

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

PART I. Business Unit No.: <u>NEW</u> Project Title: <u>Nahata Dził Commission Governance Septic Tank Replacement</u> Project Description: <u>Replacement of substandard septic tanks for homes that are in need.</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification					PART II. Project Information <u>Nahata Dził Commission</u> <u>Governance-Septic Tank</u> Project Type: <u>Replacement</u> Planned Start Date: <u>5/1/2023</u> Planned End Date: <u>9/30/2026</u> Project Manager: <u>Patricia Bitsue</u>					
PART III. List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.								Expected Completion Date if project exceeds 8 FY Qtrs.	
	FY 2023				FY 2024					
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.		Sep-23
Septic Tank Replacement	\$55,950	\$55,950	\$55,950	\$55,950	\$55,950	\$55,950	\$55,950	\$55,950	\$447,600.00	
PART V.	\$	\$	\$	\$	\$	\$	\$	\$	PROJECT TOTAL	
Expected Quarterly Expenditures	55,950.00	55,950.00	55,950.00	55,950.00	55,950.00	55,950.00	55,950.00	55,950.00	\$447,600.00	

FOR OMB USE ONLY:

Resolution No: NDCG-2023-03-027

FMIS Set Up Date: _____

Company No: _____

OMB Analyst: _____

NAHATA DZIIL COMMISSION GOVERNANCE

Darryl Ahasteen, Commission President
LaVonne Tsosie, Commission Secretary
Mae Horseman, Commission Member

Lyndale Curley, Commission Vice President
Loretta Bahe, Commission Treasurer
Lomardo Aseret, Council Delegate

RESOLUTION OF NAHATA DZIIL COMMISSION GOVERNANCE

NDCG-2023-03-027

Approving the Fiscal Recovery Fund Request Form and Expenditure Plan for Governance-Certified Chapters for a "Septic Replacement/Bathroom Renovation – Handicap Accessibility" Project in the Amount of \$447,600.

WHEREAS:

1. The Nahata Dziil Commission Governance (hereinafter "NDCG") is certified by Navajo Nation Council Resolution CAP-36-91 as a local governmental entity of the Navajo Nation government which has the responsibility and authority to promote, protect and preserve the interest and general welfare including the safety of its community, people, programs, finances, property, etc.; and
2. The Transportation and Community Development Committee of the Navajo Nation Council by Resolution TCDCAU-66-02 approved governance certification of the NDCG pursuant to its Five Management System, in accordance with 26 N.N.C. § 102(B), and further authorized the NDCG to exercise local governmental authorities contained within 26 N.N.C. § 103 (D)(1); and
3. On January 20, 2008, the Nahata Dziil Chapter converted its governmental entity and changed its name to the NDCG; and
4. The Nahata Dziil community membership needs repairs to their homes such as roof repairs, electrical wiring, septic tank replacement, bathroom additions, etc., including its chapter facilities and premises; and
5. The Navajo Nation has unspent funds under the American Rescue Plan Act (hereinafter "ARPA"); and
6. The NDCG has identified several projects and prepared the required Fiscal Recovery Fund Request Form in the amount of \$447,600 for a "Septic Replacement/Bathroom Renovation – Handicap Accessibility" project (see attached Exhibit A); and
7. The NDCG affirms that it will only use awarded Fiscal Recovery Funds and implement this FRF Expenditure Plan in compliance with the ARPA, ARPA Regulation, and with all applicable federal and Navajo Nation laws, regulation, and policies; and

8. The NDCG determines that the intent of this resolution is in the best interest of its community.

NOW THEREFORE BE IT RESOLVED THAT:

The Nahata Dziil Commission Governance hereby approves the Fiscal Recovery Fund Request Form and Expenditure Plan for Governance-Certified Chapters for a "Septic Replacement/Bathroom Renovation - Handicap Accessibility" project in the amount of \$447,600.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by Nahata Dziil Commission Governance at a duly called **REGULAR** meeting at Nahata Dziil Commission Governance Meeting Hall, NAVAJO NATION, Sanders, (Arizona), at which a quorum was present and that same was passed by a vote of 4 in favor, 0 opposed and 1 abstained, on this 10th day of February, 2023.



Darryl Ahasteen, President

Motion: Lyndale Curley
Second: Mae Horseman